

Promoter Website

STEPS TO COMPLETE



Green Flag

- ☐ **Pay Down Payment**
- ☐ **Send MyRacePass Assets**
Send Design Assets & Domain Credentials to your MRP Account Representative. See the "What to Send MyRacePass" checklist on the right side of this page.
- ☐ **ICMS Training**
Schedule a time with MyRacePass for ICMS Training. Schedule your training online at www.MRPWalkThrough.com
- ☐ **Add Website Content**



White Flag

- ☐ **Approve Production Proof**
We will send you a special link to the website for you to approve.



Finish

- ☐ **Final Payment Needed**
- ☐ **Website is Live**

WHAT TO SEND MYRACEPASS

- ☐ **Your Track/Series Logo**
.AI or .EPS file formats only
- ☐ **2-5 High Resolution Images**
 - File size should be least 1MB
 - Photo Example: fans in the stands, 3-4 wide racing, etc.
- ☐ **Social Media Handles**
Facebook, Twitter, etc.
- ☐ **Sponsor Logos & Website URLs**
.AI or .EPS file formats only
- ☐ **Domain Credentials & Current Registrar/Host URL**
i.e. GoDaddy username & password

WEBSITE CONTENT TO ADD

- ☐ **Add Track Information**
- ☐ **Add Classes**
- ☐ **Add Schedule**
- ☐ **Add Point Procedures**
- ☐ **Add Payout**
- ☐ **Add Drivers**
- ☐ **Add Photos & Videos**
- ☐ **Add News Articles**
- ☐ **Add Track Operational & Class Rules**
- ☐ **Add Ticket Prices for Events**

402-302-2464 or Support@MyRacePass.com

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