

# Race Management

## STEPS TO COMPLETE



### Green Flag



#### Schedule Training

Schedule a time with MyRacePass for your Race Management Training. Schedule your training online at [www.MRPWalkThrough.com](http://www.MRPWalkThrough.com)



#### Add Content

See the "What to Send MyRacePass" checklist on the right side of this page.

#### CONTENT TO ADD



Add Classes



Add Schedule



Add Points



Add Pay Schemes



### White Flag



#### Complete Billing

After claiming your profile, click the gear (⚙️) in the top right of your Admin page. From there, you will be able to get set with your subscription.



### Finish



#### Racing Begins



### Promote Your Events



#### Run MRP Live for Your Events



#### Add Online Tickets to Your Events

402-302-2464 or [Support@MyRacePass.com](mailto:Support@MyRacePass.com)

151 N. 8th Street, 5th Floor | Lincoln, NE 68508 | [www.MyRacePass.com](http://www.MyRacePass.com)

